

"Thematic seminar on Erasmus+ apprenticeship mobility in Europe (2nd edition)"

Thematic seminar with networking activities

FR01_0601_THO_2024

From Tuesday 12 November to Friday 15 November 2024, in Bordeaux (France)

PRACTICAL INFORMATION

1. Registration, profile presentation and online networking platform

An online platform will be opened before the start of the TCA, *approximately on Monday 30 September 2024*.

This is a limited-access platform - not open to the 'general public' - which will only be accessible to selected French and European external participants whose participation has been validated by their sending Erasmus+ agency.

If you are selected by your own agency, you will then be contacted to complete a registration form on our online platform.

Our service provider will monitor your registration and manage your participation throughout the seminar. You will be able to communicate directly with them via an e-mail address and a contact telephone number.

The platform will allow you to publish your participant profile: identity, photo, information about your organisation/institution, etc.

This information will enable participants to discover the profiles of others before they arrive, so as to optimise the search for partners and networking. We will ask you to upload a short presentation in English (Word, PDF) about your organisation and its educational project, your expectations, your ideas, etc.

Finally, you will have the opportunity to make an appointment in advance with the person(s) of your choice. Time and space will be set aside for networking meetings, independently of any other informal opportunities for discussion.

This networking process (which has already been tried and tested on other TCAs) will only be a success if everyone takes special care to complete the forms, add a presentation, respond to requests for appointments, etc. We're counting on you!

These procedures are compulsory and will validate your final participation with the Erasmus+ France agency.

All profiles must be completed by Friday 18 October (deadline), so that we can organise your stay as efficiently as possible and optimise your participation.

2. TCA dates and times

- Arrival expected **on Tuesday 12 November 2024 before 13:00 at the hotel** (optional lunch on advance reservation)
- Departure **on Friday 15 November 2024 after 14:00 from the hotel** (Optional lunch at the hotel or lunch box (by prior arrangement))

Travel arrangements should be made accordingly to avoid arriving after the start of the TCA and leaving before the end.

The French agency will directly cover the following costs (from date to date and at the times indicated), on an all-inclusive basis:

Date	Lunch	Dinner	Overnight (breakfast included)
Tuesday 12 November 2024	French national agency (optional lunch)	French national agency	French national agency
Wednesday 13 November 2024	French national agency	NO	French national agency
Tuesday 14 November 2024	French national agency	French national agency	French national agency
Friday 15 November 2024	French national agency (optional lunch)	NO	NO

- 3 nights of accommodation (breakfast included) in a single room
- 4 lunches (2 of which are *optional* and can be booked in advance via the platform or by contacting our service provider). Depending on your return travel requirements, a lunch box service will be available on Friday 15 November (booked in advance via the platform).
- A free evening on 13 November: *plan to dine out at your own expense*
- A cocktail party (evening of 12 November) with a buffet, generally served standing up, not just an aperitif, but lots of little savoury and sweet bites (in verrines, spoons, picks, etc. served with the drinks). Free dress code.
- A social activity on the evening of 14 November: i.e. a guided tour of the historic centre of Bordeaux or a wine degustation and dinner at a restaurant (cover by French agency).
- A ministerial inaugural sequence is planned for 12 November 2024 (afternoon).

IMPORTANT INFORMATION: if you wish to arrive before the date indicated for the TCA or leave after the date indicated.

- Neither the French agency nor its event service provider will take care of the management and follow-up of any additional overnight stays you may have.
- In this case, these extra nights **must be booked directly by yourself**, in agreement with your national sending agency, at the *hotel of your choice* or at the Hilton Garden Inn Bordeaux-Centre****.
- Additional nights at the Hilton Garden Inn Bordeaux must be paid directly by you on departure.
- For information, Bordeaux tourist tax is (per person/per night):
Hotel**: 1,40€
Hotel***: 2,30€
Hotel****: 3,60€

3. Accommodation

Throughout the seminar you will be staying at the hotel: **Hilton Garden Inn Bordeaux-Centre******
<https://www.hilton.com/en/hotels/bodgigi-hilton-garden-inn-bordeaux-centre/>

Address: 17 allée de Rio, 33800 Bordeaux, France
Contact phone number: +33 (0) 564371510 (information request)
Contact email address: reception.bordeaux@hilton.com

You will stay at the same hotel from the afternoon of Tuesday 12 November 2024 until after lunch Friday 15 November 2024.

4. Travel to France and Bordeaux

For French participants

From France, you can reach Bordeaux **by train** (transport to be favoured): <https://www.sncf-connect.com/>

For European participants

From European countries, it's possible to land at Paris-Roissy-Charles de Gaulle international airport. The city of Bordeaux can be reached by **TGV train directly from Roissy-Charles de Gaulle airport (terminal 2) in 3:40**. Arrival at Bordeaux Saint-Jean railway station.

<https://www.sncf-connect.com/en-en/>

From Saint-Jean-Belcier station, the walk takes about 10 minutes.

You can also land directly at Bordeaux-Mérignac airport, either from Paris-Roissy CDG airport or from your home country.

An "arrival" and "departure" shuttle from Bordeaux-Mérignac International Airport to the hotel (by collective bus) will be organised by the French agency **on Tuesday 12 November 2024 (meeting point around 10:30-11:00) and Friday 15 November (14:30)**. *Time of meeting point to be confirmed later.*

Reservations for the shuttle bus must be made via the platform.

The bus journey takes between 30 and 45 minutes (depending on traffic conditions).

All the *tourist information* you need about Bordeaux and useful applications: <https://www.bordeaux-tourism.co.uk/>

5. More about the weather in Bordeaux:

<https://www.accuweather.com/en/fr/bordeaux/131913/weather-forecast/131913>

6. Sanitary constraints

Covid 19 has not completely disappeared. We recommend that you bring *enough masks* for the duration of the seminar.

<https://www.diplomatie.gouv.fr/en/coming-to-france/coming-to-france-your-covid-19-questions-answered/>